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**Chief Executive's Office**

Please ask for: Miss R Hawes  
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Date: 6 June 2006

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**Chief Executive:** Donna Hall

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**Chorley**  
Borough Council

Town Hall  
Market Street  
Chorley  
Lancashire  
PR7 1DP

Dear Councillor/Colleague

**DISABILITY LIAISON GROUP - WEDNESDAY, 14TH JUNE 2006**

You are invited to attend a meeting of the Disability Liaison Group to be held in the Committee Room, Town Hall, Chorley on Wednesday, 14th June 2006 commencing at 5.45 pm.

**Prior to the meeting there will be a tour of the One Stop Shop facility at the Civic Offices, Union Street for all members of the Disability Liaison Group commencing at 4.30pm. Please could you assemble in the reception area in the Union Street offices to meet the officers who will take you on the tour.**

Please note that a buffet tea will not be provided at this meeting.

I hope you will be able to attend.

**AGENDA**

1. **Welcome by the Chair**
2. **Apologies for absence**
3. **Declarations of Any Interests**

Members of the Liaison Group are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct. If the personal interest is a prejudicial interest, then the individual Member should not participate in a discussion on the matter and must withdraw from the room and not seek to influence a decision on the matter.

4. **Minutes (Pages 1 - 4)**

To confirm as a correct record the minutes of the meeting of the Disability Liaison Group held on 3 April 2006 (enclosed)

5. **Discussion regarding waste collection and recycling containers**

A representative from Streetscene, Neighbourhoods and Environmental Directorate will lead a discussion regarding waste collection and recycling containers.

Continued....

6. **Ongoing Issues (Pages 5 - 8)**

A schedule is enclosed listing issues that have been considered at past meetings of the Liaison Group and summarising the action that has either been taken by Officers or is proposed to be instigated on matters in respect of:

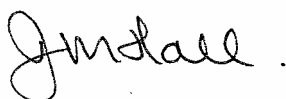
Pavements, Dropped Kerbs, Road Crossings, General Highway Issues, Parking and Other Issues.

7. **Any other item(s) that the Chair decides is/are urgent**

8. **Date of Next Meeting**

- 15 November 2006
- 28 February 2007
- 18 April 2007

Yours sincerely



Chief Executive

**Distribution**

1. Agenda and reports to all Members of the Disability Liaison Group David Dickinson (Chair) and Councillors Daniel Gee, Mrs Marie Gray, Catherine Hoyle, Miss June Molyneaux, Rosemary Russell, Mrs Iris Smith, Ralph Snape and Mrs Stella Walsh for attendance.
2. Agenda and reports to Members of the Disability Forum.
3. Agenda and reports to Roger Handscombe (Director of Property Services), Wendy Gudger (Development Control Manager), Alan Capstick (Engineering Services Manager), Asim Khan (Assistant Head of Customer Services), Cindy Lowthian (District Liaison Officer), Sara Cooper (Funding Officer), Ruth Hawes (Democratic Services Officer) and Duncan Nicholson (Senior Waste Management Officer) for attendance.
4. Agenda and reports to Sergeant J Atherton, Chorley Police.

**This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.**

આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپکی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون  
کیجئے: 01257 515823

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## Disability Liaison Group

**Monday, 3 April 2006**

Present:

Chorley Borough Councillors:

Councillor Catherine Hoyle (Chair) and Councillors David Dickinson, Daniel Gee, Miss June Molyneaux, Ralph Snape and Mrs Stella Walsh

Chorley Borough Council Officers:

Roger Handscombe (Head of Property Services), Jamie Carson (Head of Leisure and Cultural Services), Alan Capstick (Engineering Services Manager) and Ruth Hawes (Democratic Services Officer)

Disability Forum Representatives:

E Bee (Disability Forum Co-Ordinator), Terence Reynolds (Disability Forum Vice-Chairman), Mrs I Carrol, Bill Coxhead (Disability Forum), Judy Daniels (Disability Forum), Mrs Alison Hansford, Albert Jeffrey (Deaf Forum), Rita Jeffrey (Deaf Forum), Maureen Kay (Deaf and Disability Forum), Susan Richmond (Interfaith and Environment) and Clive Yates (Disability Research)

### **06.DLG.01 WELCOME BY THE CHAIR**

The Chair welcomed everyone to the meeting and introduced Jamie Carson, the Head of Leisure and Cultural Services.

### **06.DLG.02 APOLOGIES FOR ABSENCE**

Apologies for absence were submitted on behalf of Councillors Mrs Case and Parr, Cindy Lowthian and Maurice Waterhouse.

### **06.DLG.03 DISABILITY AWARENESS DAY**

Jamie Carson explained that the Disability Awareness Day had originally been set up to support involvement from community groups, but this year only one group had come forward to be involved. Members of the Group and other community groups would be invited to a meeting to review Disability Awareness Day.

The Group were advised that Leisure and Cultural Services had completed their business plan for the ensuing year, including projects for community management of facilities. Capacity issues meant that Disability Awareness Day would not be held in its previous format this year.

In the future there would be potential for the Day to be held in the recently refurbished Lancastrian Room at the Town Hall, or All Seasons Leisure Centre. The Day would have lots of events for children and families.

### **06.DLG.04 TOUR OF THE RECENTLY REFURBISHED TOWN HALL AND LANCASTRIAN**

The Group had a tour around the front of the Town Hall and the Lancastrian to see the results of the refurbishment and access for people with disabilities.

The Group commended the work undertaken and noted that the toilet facilities were excellent. The contrast used on the steps was good. It was noted that signage was needed and this would be completed before the building was opened to the public. There would be disabled parking bays on Mealhouse Lane.

Roger would clarify whether there was a visual alarm for deaf people in the lift and would monitor the sound quality of the announcements in the lift.

#### **06.DLG.05 DECLARATIONS OF ANY INTERESTS**

No interests were declared.

#### **06.DLG.06 MINUTES**

The minutes of the meeting of the Disability Liaison Group held on 21 November 2005 were confirmed as a correct record.

#### **06.DLG.07 ONGOING ISSUES**

The Group considered a schedule, prepared by the Head of Property Services, and discussed the following:

##### **Pavements**

1.d. Recycling bins and bags causing obstructions. It was noted that the Head of Environmental Services would attend the meeting of the Group in June to discuss this. A working group had been set up to look into this.

##### **General Highway Issues**

The number to report any defects on the highway was 0845 053001.

##### **Parking**

5. a. Cars parking on Coronation Recreation ground. Officers had organised for the gates to be kept locked. This issue would be kept under review.

##### **Other Issues**

6.a. Issues at Chorley Railway station. Officers would contact Northern Rail for an update.

6.c. Provision of accessible toilet at Chorley library. Cindy would be requested for an update on this issue.

6.e. Obstruction caused by A-boards. This issue had been raised at the Town Centre Forum. A newsletter for the town centre traders had been devised and the problem caused by this issue had been mentioned within it. Officers would keep this under review.

New issue. The lighting in the toilet at Chorley Interchange caused problems for people with epilepsy due to the blue colour and flickering nature of the light. Officers undertook to look into this.

#### **06.DLG.08 DISABLED PARKING BAYS**

The Group discussed disabled parking bays and noted that the majority of bays were not enforceable as they were advisory bays only. Officers explained that Lancashire County Council were reviewing disabled parking bays and it took time to go through the process to introduce disabled bays that were enforceable.

Disabled parking spaces on car parks were enforceable. Officers would keep the Group updated on this issue.

#### **06.DLG.09 CONCESSIONARY BUS TRAVEL FROM APRIL 2006**

Officers advised that from 1 April 2006 free bus travel would be available to people over 60 and disabled people. This would apply to journeys wholly within Chorley Borough. For a limited time there would be an introductory flat single fare of 50p for

trips out of the borough. At the present time it was not known how long this introductory period will last.

After this period the rate would be half fare for journeys out of the borough for the over 60's. The same rate would apply to disabled people but a maximum of 50p for a single journey or £1 for a return journey will apply to out of Chorley Borough trips. A query was raised as to the rate payable for journeys commencing in one borough, then going into another borough and ending in the original borough. This would be clarified.

#### **06.DLG.10 ANY OTHER ITEM(S)**

An update on the Astley Park project was requested for the next meeting of the Group. There was potential for officers to attend the meeting of the Disability Forum in early May.

The Group discussed seating within the Town Centre.

#### **06.DLG.11 DATE OF NEXT MEETING**

14 June 2006

Chair

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**Disability Liaison Group**  
**Summary of Issues to be considered at Meeting on 14 June 2006**

- |                                  |                        |
|----------------------------------|------------------------|
| <b>1. Pavements</b>              | <b>page 2</b>          |
| <b>2. Dropped Kerbs</b>          | <b>page 2</b>          |
| <b>3. Road Crossings</b>         | <b>Pages 2</b>         |
| <b>4. General Highway Issues</b> | <b>Page 2</b>          |
| <b>5. Parking</b>                | <b>Page 2</b>          |
| <b>6. Other Issues</b>           | <b>Pages 2 &amp; 3</b> |

**Responsible Officers**

<b>RH Roger Handscombe</b>	<b>Director of Property Services</b>
<b>AC Alan Capstick</b>	<b>Engineering Services Manager</b>
<b>CL Cindy Lowthian</b>	<b>District Partnership Officer</b>

Reported	Issue	Comment	Action Taken	Officer	Completed
<b>1</b>	<b>Pavements</b>				
a	11/05 Overhanging bushes on Southport Road, cemetery to Woodlands.		Reported to LCC for action	AC	
b	11/05 Recycling bins and bags causing obstruction		Issue raised with Head of Environmental Services who will attend the June meeting.	RH	
<b>2</b>	<b>Dropped Kerbs</b>				
c	07/05 Request for dropped kerb on Bolton St, opposite QS Fashions, outside Liveseys Funeral parlour.		Works ordered	AC	
<b>3</b>	<b>Road Crossings</b>				
<b>4</b>	<b>General Highway Issues</b>				
a	01/05 Trees obscuring lighting on Park Road		Tree trimmed	AC	05/06
<b>5</b>	<b>Parking</b>				
<b>6</b>	<b>Other Issues</b>				
a	03/00 Lack of minicom at the railway station. Announcements of train destinations for blind people & more time information requested.		Simon Clarke of Northern Rail undertook to follow up these issues when funding permits	RH	

	Reported	Issue	Comment	Action Taken	Officer	Completed
b	09/99	Disability Discrimination Act	Main Council buildings	Clayton Green Leisure Centre is to be refurbished over the summer months to include DDA work	RH	
c	11/05	A boards causing obstruction in pedestrian precinct		Chamber of Trade to include item on the problem in the next newsletter to raise awareness.	AC	06/06
d	04/06	Problems with lighting in the toilets at Chorley Interchange	Lighting designed as an anti drugs initiative – enquiries made as to alternatives		RH	

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